

## RECP WAIVER POLICY BASED ON EXCEPTIONAL FAMILY MEMBERS (EFM) MEDICAL CIRCUMSTANCES

Exceptional Family Members (EFM) living in privatized housing units who consume significant amounts of electricity as a direct result of their unique circumstances may request a waiver from participation in the Resident Energy Conservation Program (RECP). If approved, the sponsor (lease signatory) must agree that he/she is not eligible for a credit payment from the Property Manager (PM) should their monthly electricity usage be less than the lower end of the monthly usage buffer. EFM families exempted from the RECP program will continue to receive mock bills to help them conserve electricity.

Waivers will be granted on a case-by-case basis (see process below). The Military Housing Office (MHO) Chief, with agreement from the PM has the authority to approve a waiver, but does not have the authority to deny a request. If the MHO Chief and PM cannot come to an agreement, the request will be forwarded to the Housing Director and the Managing Member for resolution. The Housing Director and the Managing Member may consult with CNIC HQ in arriving at its decision.

EFM waiver process:

1. The sponsor requests a waiver by completing the EFM RECP Waiver form (below) and submitting it to the MHO.
2. The form letter allows the sponsor to either provide EFM documentation (page 5 of DD Form 2792), or provide validation from the EFM coordinator that a requirement for electricity consuming equipment exists.
3. The sponsor must provide sufficient information so that a determination as to whether the EFM family is clearly required to consume substantially more electricity than the average resident can be made. Broad statements such as “I am required to live in a centrally air-conditioned home,” or “I must use a humidifier,” or “I am required to use a powered nebulizer,” are by themselves insufficient. Moreover, the need for an air-conditioned home is not adequate justification for a waiver since virtually all privatized homes are provided an air-conditioning system. To be effective, the request should be substantiated by objective data and details such as a list of specific electric equipment that the EFM family requires, how frequently the equipment must be used, and information about its power consumption demands.
4. The MHO notifies the member of the final decision.

Attachment  
RECP Waiver Request Form



2. Current Residence:

\_\_\_\_\_  
Address Housing Area

3. Contact:

\_\_\_\_\_  
Work Ph# Home Ph# Cell Ph#

\_\_\_\_\_  
e-mail address

I am aware that the Privacy Act of 1974 prohibits release of personal information without my approval. I do hereby authorize the Military Housing Office to release the information contained in this form to the Public-Private Venture Partner for purposes of evaluating my RECP waiver request.

\_\_\_\_\_  
Signature

Privacy Act Statement:

AUTHORITY: 5 U.S.C. § 301

PRINCIPAL PURPOSE(S): To determine the eligibility of residents seeking RECP waivers due to EFMP needs of their household.

ROUTINE USE(S): None

FIRST ENDORSEMENT

From: EFM Program Service Liaison Coordinator

Subj : RECP VALIDATION

I validated that the DD Form 2792, Page 5 for the EFM Program sponsor \_\_\_\_\_ indicates his/her home requires the following electricity consuming equipment: \_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
EFM Program Liaison Coordinator Signature/Date